

HFMA ADVISOR

A Newsletter from the Healthcare Financial Management Association, Massachusetts-Rhode Island Chapter

Publication Schedule: 2017-2018

<u>Publication Date</u>	<u>Submission Deadline</u>	<u>Issue Focus</u>
September/October December/January	August 4, 2017 November 13, 2017	Managed Care Technical Bulletin (Accounting and Regulatory Technical Update)
February/March April/May June/July	January 5, 2018 March 9, 2018 May 11, 2018	Compliance Update Revenue Management Enterprise Performance Management/ Physician Practice Management

General Characteristics of HFMA Advisor Articles

Topics: The issue topics listed above correspond with our Chapter's educational conference schedule. You are welcome to contribute an article for inclusion in these issues that ties to the conference topic. However, we are happy to consider article on any healthcare financial management topic for inclusion in any issue. If your topic relates to a recent change in the industry, no need to hold it until the corresponding issue.

Content: Articles are generally 2-6 (double-spaced) pages long and approximately 1,000 to 2,000 words, though shorter submissions are welcome. Please submit the article via email in Microsoft **Word** format with the author's last name and page number appearing on every page. Sub-headings within the articles are recommended. Charts and graphs are also very effective and should appear on separate pages. Please spell out acronyms, write in active voice, avoid the use of second-person pronoun (you, yours), and conform usage to Standard English.

Timing: Submission deadlines are very important. Early submissions are welcome and encouraged. If you have targeted a specific issue for your article, please make note of that when you send it in.

Other: Feel free to submit a sentence "about the author" to credit the author and his place of business.

Questions and Articles should be directed to:

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